|  |
| --- |
| **Child Find for Children with Disabilities in Need of Special Education or 504 Services**  The district’s *“Child Find”* system **includes children with disabilities attending private or home schools within the school district boundaries who may need special education services.** The Spencer County Public School District will make sure any child enrolled in its district who qualifies for Special Education or 504 services, regardless of how severe the disability, is provided appropriate Special Education or 504 services at no cost to the parents of the child.  Parents, relatives, public and private agency employees, and concerned citizens are urged to help the Spencer County Public School District find any child who may have a disability and need Special Education or 504 services. The District needs to know the name and age, or date of birth of the child; the name, address, and phone number(s) of the parents or guardian; the possible disability; and other information to determine if Special Education or 504 services are needed.  Letters and phone calls are some of the ways the Spencer County Public School District collects the information needed. The information the school District collects will be used to contact the parents of the child and find out if the child needs to be evaluated or referred for Special Education or 504 services.  If you know of a child who lives within the boundaries of the Spencer County Public School District, who may have a disability, and may need but is not receiving Special Education or 504 services, or if you know of a child who attends a private or home school within the boundaries of the Spencer County Public School District, who may have a disability, and may need but is not receiving Special Education services, please call Spencer County Public School District or send the information to:  **Director of Special Education/ Section 504 Coordinator Todd Russell Spencer County Public Schools 207 W. Main Street Taylorsville, KY 40071  (502)477-6787**  *“Child Find”* activities will continue throughout the school year. As part of these efforts the Spencer County Public School District will use screening information, student records, and basic assessment information it collects on all children in the District to help locate those children who have a disability and need Special Education or 504 services. Any information the District collects through *“Child Find”* is maintained confidentially.  Written *Policies and Procedures* have been developed which describe the District’s requirements regarding the confidentiality of personally identifiable information and *“Child Find”* activities. There are copies in the Principal’s office of each school, and in the Board of Education office. Copies of these *Policies and Procedures* may be obtained by contacting:  **Director of Special Education Spencer County Public Schools 207 W. Main Street Taylorsville, KY 40071 (502)477-6787**  The District office is open Monday through Friday, from 8:00 a.m. to 4:30 p.m.  The Spencer County Public School District provides a public notice in the native language or other mode of communication of the various populations in the geographical boundaries of the District to the extent feasible. If you know of someone who may need this notice translated to another language, given orally, or delivered in some other manner or mode of communication, please contact Todd Russell at the address or phone number listed above for the Spencer County Public School District. |

|  |  |  |
| --- | --- | --- |
|  |  |  |